

Patron Guidelines for Spring 2021

Starting 4/1/2021

Hours: (Subject to change)

- M-W-F, curbside only from 9 – 6
- T-Th, controlled admittance, from 9-6
- Closed Saturday & Sunday
- 45- hours of operation a week, 1 less than standard operations.

Curbside Day Procedure

- The building will be closed to the public on these days.
- Standard curbside pick-up rules apply, requests received on open days will not be available for curbside pick-up until the next curbside day.
- Inter-library loan items will not be checked out on next curbside pick-up day.
- All standard circulation rules apply to curbside pick-up borrowing.

Open Day Procedure:

- Doors will be locked; patrons will be admitted by ringing doorbell.
- Library visitors must wear masks to enter the library.
 - Anyone entering the library must be wearing CDC approved Face coverings.
 - No Bandanas or half-shields and the nose and mouth must be covered by the mask.
 - Masks must keep it on all times while a patron is in the library.
- Building capacity will be limited to (5) at any given time.
- Materials must be returned via the drop-box before entering the building.
- Patrons are limited to 45-minutes in the library to reduce exposure.
- Social distancing guidelines remain in effect throughout the building.
- Children under 12 must be supervised at all times.
- Public computers are available for 35-minutes per person.
- Self-service printing and photocopying service is available.
- Fax Service is available.

Patrons will be asked the following questions before gaining entry to Library.

“Yes” to any of the questions will result in denial of entry to the building.

1. Have you exhibited symptoms of COVID-19 in the last 10 days?
2. Have you been exposed to a person exhibiting symptoms of COVID-19 in the last 10 days?

All Patrons will enter and exit the building using the entrance door on their left. Customers are asked not to allow anyone to enter as they exit, and to make sure the door closes behind them.

Going Forward

Once all staff have been vaccinated.

- Curbside days will be transitioned to Open days as conditions permit.
- Patron capacity will be increased as conditions improve.
- Meeting rooms will be reopened when the requirement to quarantine returned materials is lifted.
- Time limits will be extended once the Library returns to daily Open hours.
- Outside programming will be offered. Indoor programming will be offered once it is deemed safe to do so.